



JOB DESCRIPTION

Job Title

CCTV & Security Install Engineer

Location (s)

Clarke Infinity Ltd, Radford Business Centre, Radford Crescent, Billericay, CM12 0DP

Working across Essex, the East of England and occasionally further afield

Job Purpose Summary

The role is primarily to design, program, install, service and maintain CCTV, access control and security systems in residential and commercial projects. In addition, the CCTV & Security Install Engineer works alongside the Audio Visual Engineers assisting with home cinema and home automation installations.

Position Reports to

The Projects Manager

Primary Responsibilities and Main Duties

- Design, programming, installation of home security systems including CCTV, access control and security systems
- Installing at first and second fix level in the constructing of cinema rooms, home automation, lighting solutions and multi-audio systems (supporting the AV team)
- Rack building
- Maintenance and service of CCTV systems
- Provide training on-site to the end user
- Service calls and fault finding
- Installing access control
- To become fully conversant with other areas of the business and office procedures
- To be flexible in order to undertake the many different areas of work that are required, such as project work, producing reports etc.
- To produce accurate work to a high professional standard paying attention to detail
- To maintain a clean, tidy and safe working environment
- Maintain computer security and backups or other procedures as instructed
- Completion and submission of required paperwork
- Adhere to relevant Health & Safety and codes of conduct in the workplace
- Responsible for company vehicles, tools and stock
- Attend regular team meetings

The above is not an exhaustive list of all accountabilities, which the role holder may have and develop over time.

Personal Standards

The ideal candidate must:

- treat all information and knowledge gained in the workplace as confidential
- be prepared to work both individually and as a team member
- work in a cheerful, polite, respectful and professional manner
- dress in company uniform (shirt provided)
- conduct themselves at all times in accordance with the Clarke Infinity Conditions of Employment and any reasonable general policy statements that may be issued by the Directors of Clarke Infinity

Personal Skills and Experience

The ideal candidate must:

- Have proven electrical / electronic skills
- 2 Years proven experience in service/maintenance and installation of CCTV and Security Installations
- Full clean UK driver licence
- Understanding of technical drawings and documentation
- Good organisational and communication skills
- Understanding of digital network integration
- Computer and technology skills
- Control4 experience beneficial but not essential, dealer training will be provided
- Knowledge of relevant legislation and regulatory requirements
- Have the ability to successfully work under pressure and to deadlines
- Be dependable and punctual
- Be flexible and have an adaptable approach to work
- Be available for some weekend work

The attributes and skills listed above are not exhaustive but detail those most necessary for the role holder to possess.