



JOB DESCRIPTION

Job Title

Audio Visual Engineer

Location (s)

Clarke Infinity Ltd, Radford Business Centre, Radford Crescent, Billericay, CM12 0BZ

Working across Essex, the East of England and occasionally further afield

Job Purpose Summary

The role is primarily to design, program and install residential and commercial projects working with control technology, sound and entertainment, home cinema systems and security systems.

Position Reports to

The Projects Manager

Primary Responsibilities and Main Duties

- Design, programming, installation of home automation including Control4 and Lutron
- Installing at first and second fix level in the constructing of cinema rooms and multi-audio systems (supporting the first fix team)
- Installation of lighting systems, TV aerial satellite and distribution, CCTV and security systems
- Maintenance and service of AV systems
- Provide training on-site to the end user
- Rack building to high standard
- Service calls and methodical fault finding and resolution
- To become fully conversant with all areas of the business and office procedures
- To be flexible in order to undertake the many different areas of work that are required, such as project work, producing reports etc.
- To produce accurate work to a high professional standard paying attention to detail
- To maintain a clean, tidy and safe working environment
- Regularly backup systems and networks and ensure network security
- Assist / support training of junior audio visual engineers
- Completion and submission of required paperwork
- Adhere to relevant Health & Safety and codes of conduct in the workplace
- Responsible for company vehicles, tools and stock
- Taking photos of projects and submitting them for marketing purposes including social media
- Attend regular team meetings

The above is not an exhaustive list of all accountabilities, which the role holder may have and develop over time.

Personal Standards

The ideal candidate must:

- treat all information and knowledge gained in the workplace as confidential
- be prepared to work both individually and as a team member
- work in a cheerful, polite, respectful and professional manner
- dress in company uniform (shirt provided)
- conduct themselves at all times in accordance with the Clarke Infinity Conditions of Employment and any reasonable general policy statements that may be issued by the Directors of Clarke Infinity

Personal Skills and Experience

The ideal candidate must:

- Have proven electrical / electronic skills
- 2 Years proven experience in service/maintenance and Installation of Home Automation Systems
- Full clean UK driver licence
- Understanding of technical drawings and documentation
- Good organisational and communication skills
- Understand network terminology and topologies
- Computer and technology skills
- Control4 and Lutron experience beneficial
- Knowledge of relevant legislation and regulatory requirements
- Have the ability to successfully work under pressure and to deadlines
- Be dependable and punctual
- Be flexible and have an adaptable approach to work
- Be available for some weekend work

The attributes and skills listed above are not exhaustive but detail those most necessary for the role holder to possess.